



Commercial Fleet Account Information and Restrictions

Date: \_\_\_\_\_ Fleet # \_\_\_\_\_

Company Name: \_\_\_\_\_

Billing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Year Company Was Established: \_\_\_\_\_

Tax Exempt: Y \_\_\_ N \_\_\_ (If Yes, Please provide a copy of certificate) Tax ID#: \_\_\_\_\_

Billing Options: Monthly \_\_\_\_\_ or Pay Upon Service \_\_\_\_\_

Special Billing Instructions: \_\_\_\_\_

Authorization or Purchase Order required each Oil Change? Y \_\_\_ N \_\_\_

Type of Business (Check One): Corporation \_\_\_\_\_ LLC \_\_\_\_\_ Sole Proprietorship \_\_\_\_\_

Fleet Information Contact Person: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Number of Vehicles in Fleet: \_\_\_\_\_ Discount: \_\_\_\_\_

Person(s) authorized to receive services: \_\_\_\_\_

Special Instructions/Restrictions: \_\_\_\_\_

\_\_\_\_\_

Will you allow your employees to take advantage of the discount, provided they pay upon service? Y \_\_\_ N \_\_\_

# of Employees: \_\_\_\_\_

When necessary, in addition to the full service oil change, will you want us to replace/service:

Wiper Blades	Y ___ N ___	Differential	Y ___ N ___	Transmission Fluid	Y ___ N ___
Head Lights	Y ___ N ___	PCV	Y ___ N ___	Radiator Flush/Fill	Y ___ N ___
Bulbs	Y ___ N ___	Air Filter	Y ___ N ___	Oil System Cleaner	Y ___ N ___
Serpentine Belt	Y ___ N ___	Synthetic Oil	Y ___ N ___	Fuel System Cleaner	Y ___ N ___

**We must be notified within 10 days if any authorized fleet vehicle is no longer in fleet inventory. To do so please contact Debbi (850) 222-5823x102 or Rhonda (850) 222-5823x103.**

If not notified, you will be responsible for charges to your account for the vehicle.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Must be signed by an Officer, Owner or Partner.

See Page 2 for Authorized Vehicle Listing

Authorized Vehicle Listing

Company Name: \_\_\_\_\_ Fleet # \_\_\_\_\_

Make	Model	Year	VIN

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Must be signed by an Officer, Owner or Partner.